

## Chilterns Crematorium Joint Committee

Thursday, 7th March, 2013 at 2.00 pm

Cabinet Room, King George V House, King George V Road, Amersham

### A G E N D A

- 1 Evacuation Procedures
- 2 Minutes of Previous Meeting (*Pages 1 - 4*)  
To sign the Minutes of the meeting held on 18 July 2012.
- 3 Apologies for Absence
- 4 Declarations of Interest
- 5 Open report (and appendices) of the Clerk and Superintendent to the Joint Committee:
  - 5.1 Annual Conference (*Pages 5 - 6*)
  - 5.2 Liaison Meeting with Persons Taking Services and Funeral Directors (*Pages 7 - 8*)
  - 5.3 Complaints and Compliments 2012 (*Pages 9 - 12*)
  - 5.4 Service Plan 2013 - 14 (*Pages 13 - 14*)  
*Appendix (Pages 15 - 18)*
  - 5.5 Milton Funeral Chapel: Replacement of Floor (*Pages 19 - 20*)
- 6 Open report (and appendices) of the Treasurer to the Joint Committee:
  - 6.1 Capital Programme 2012/13 to 2016/17 (*Pages 21 - 24*)  
*Appendix 1 (Pages 25 - 26)*
  - 6.2 Review of Fees and Charges (*Pages 27 - 28*)  
*Appendix 2 (Pages 29 - 32)*

- 6.3 Revenue Budget Revised 2012/13 and Original 2013/14 (*Pages 33 - 34*)  
*Appendix 3 (Pages 35 - 36)*
- 6.4 Medium Term Financial Strategy (*Pages 37 - 38*)

7 Exclusion of the Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act

7.1 Aylesbury Crematorium (*Pages 39 - 40*)

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

7.2 Stone Memorial Plaque Supplier Contract (*Pages 41 - 42*)

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)

8 Date and Time of Next Meeting

Members are asked to agree the date of the next meeting:

Wednesday 19 June 2013 at 2.00 pm

**Note:** All Reports will be updated orally at the meeting if appropriate and may be supplemented by additional reports at the Chairman's discretion.

**Membership: Chilterns Crematorium Joint Committee**

Councillor Brian Roberts	Aylesbury Vale District Council
Councillor David Thompson	Aylesbury Vale District Council
Councillor Nick Rose	Chiltern District Council
Councillor Michael Smith (Chairman)	Chiltern District Council
Councillor David Carroll	Wycombe District Council
Councillor Katrina Wood (Vice-Chairman)	Wycombe District Council

**If you would like this document in large print or an alternative format please contact 01494 732145; email [chiefexecs@chiltern.gov.uk](mailto:chiefexecs@chiltern.gov.uk)**

This Agenda should be considered as a Notice – under Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 – of an intention to meet in private to consider any items listed on the Agenda under Private Reports. The reason for the item being considered in private, that being the relevant paragraph number and description from Schedule 12A of the Local Government Act 1972 is detailed on this Agenda. Representations received (if any) regarding the items being considered in private (together with any response) are also detailed on this Agenda.